CIRCULAR

Subject: Filling up of the positions of Sr. Director (Chief Technology Officer) in Digital India Corporation on Deputation/Contractual basis.

Digital India Corporation has been set up by the ‘Ministry of Electronics & Information Technology, Government of India’, to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a ‘not for profit’ Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of the Government of India, and is involved in promoting use of technology for e-Governance, e-Health, Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

2. Digital India Corporation is currently inviting applications for the following position on Deputation basis from officers of the Central & State Government, PSUs, Autonomous or Statutory bodies of Government of India, States & UT Govt OR Direct recruitment on Contract Basis from Open Market.

<table>
<thead>
<tr>
<th>Post Code</th>
<th>Name of the Post</th>
<th>Mode of Recruitment</th>
<th>Pay Level &amp; Pay Band</th>
<th>No. of posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIC/SD/CTO/01</td>
<td>Sr. Director (Chief Technology Officer)</td>
<td>Deputation/ Contractual basis including reemployment of retired Government servants</td>
<td>Level 14 of 7th CPC for deputation/ Equivalent consolidated pay for contractual appointment</td>
<td>01</td>
</tr>
</tbody>
</table>

The initial period of deputation/contract shall be for three years. The deputation of Government Officers shall be under Foreign Service terms and conditions. The pay of the selected candidates will be regulated under the provisions contained in the DoP&T OM No.6/8/2009-Estt.(Pay-II) dated 17/6/2010 as amended time to time. The tenure of deputation is extendable as per Government instructions. The Contract of contractual employees will be extended subject to requirement, performance, and approval of the Competent Authority, DIC.

3. Eligibility conditions, Job Description, Qualification and Experience sought are as per the requirement of Digital India Corporation for the aforesaid post. The details can be downloaded from the official website of MeitY & DIC viz. www.meity.gov.in & www.dic.gov.in
Guidelines for Submission of Application

a. Eligible officers may apply ONLINE https://ora.digitalindiacorporation.in/

b. Copy of the online application can also be submitted through email along with the copies of the certificates (regarding proof of age, qualification, experience, attested copies of APAR for last 5 years and Cadre clearance & Vigilance Clearance through Proper channel (in case of deputation) etc. to the following email – dicadmin-hr@digitalindia.gov.in

The Subject of the email should clearly mention “Application for the post of Sr. Director (Chief Technology Officer)”

Applications, which are incomplete or are not accompanied with the required documents, will not be entertained and no correspondence will be made or entertained in this regard.

LAST DATE FOR RECEIPT OF APPLICATIONS: 29th August 2021

Shri Gaurav Sharma
Principal Research Scientist & Officer in Charge (HR)
Electronics Niketan Annexe,
6-CGO Complex Lodhi Road, New Delhi – 110003
Phone No. 011-24303500, 24360199
Position : Sr. Director (Chief Technology Officer)
Number of posts : 01
Mode of Recruitment : Deputation / Contract
Remuneration of Pay : Level 14 of 7th CPC for deputation / Consolidated Pay for contractual appointment. Retired Govt. employees as per direction of GOI

A. DEPUTATION

Applications are invited from Officers/ S&T Officers of the Central Government or State Government or Public Sector undertaking or Autonomous Bodies of Central or State Government:

I. holding analogous post on regular basis

OR

II. Three years of regular service in pre-revised scale of Pay Matrix Level 13 A (pre-revised pay scale Rs. 37400-67000 with Grade Pay of Rs. 8,900/-)

OR

III. Five years of regular service in pre-revised scale of Pay Matrix Level 13 (pre-revised pay scale Rs. 37400-67000 with Grade Pay of Rs. 8,700/-)

Applications through proper channel only will be considered for selection.

Tenure of Appointment:

The initial period of deputation shall be for 03 years, extendable as per Government instructions. The deputation of Government officers shall be under Foreign Service terms and conditions. The pay of the selected candidates will be regulated under the provisions contained in the DoPT OM No. 6/8/2009-Estt. (Pay. II) Dated 17/6/2010 as amended from time to time.

Age Limit:

The maximum age limit in case of recruitment by deputation shall be not exceeding 58 years on the closing date of receipt of applications.
B. CONTRACT

Educational Qualifications & Experience: (Essential)

- 1st Class B.E/B. Tech. /MCA/or equivalent degree in relevant discipline with 21 years of relevant experience. OR
- Postgraduate in Engineering/Technology in relevant discipline with 19 years of relevant experience. OR
- 1st class postgraduate degree in relevant discipline with 21 years of relevant experience. OR
- Ph.D. with 17 years of relevant experience.

AND

Five years of experience in managing large e-Governance projects is mandatory.

Tenure of Appointment:

Appointment shall be for 03 years on contract basis and shall be on probation for one year from the date of joining Digital India Corporation. This period of probation shall be considered as part of the length of service of 03 years. The appointment may be renewed for a further period based on the need of the institution and performance & contribution of the officer to the institution.

In case of retired government servant, no contract will be extended after the age of 65 years.

Age Limit:

Not exceeding 51 years as on the last date for receipt of the applications. Relaxation in age limit as per prevailing Government of India rules/ instructions shall be applicable.

In case of retired government servant, the maximum age limit is 62 years.
### Job Description

<table>
<thead>
<tr>
<th>Division</th>
<th>Digital India Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Sr. Director (Chief Technology Officer)</td>
</tr>
<tr>
<td>No. of Positions</td>
<td>01</td>
</tr>
<tr>
<td>Reports To</td>
<td>Managing Director &amp; CEO, Digital India Corporation</td>
</tr>
<tr>
<td>Job Code</td>
<td>DIC/SD/CTO/01</td>
</tr>
</tbody>
</table>

### Job Objective
To provide leadership and direction in areas of ICT Development & Management initiatives, evaluation, and assessment under Digital India Corporation

### Areas of Experience (Essential):
- Technology needs assessment, Development and Deployment ICT&E technologies in various sectors of economy especially in social sectors. Create & maintain ICT Strategy in line with the vision of Digital India Corporation.
- Ensure ICT implementation in compliance with Government approved strategies/policies & standards.
- Leverage existing IT platforms & IT stack in implementation of Digital India Corporation projects.
- Innovation management in the area of ICT&E, covering all aspects from identification to deployment.
- Intellectual Property Rights, commercialization of technologies/products, R&D and business collaborations and business development etc.
- Clear scientific and technological vision and be abreast of global developments in the field of ICT&E.
- Ability to lead, guide and motivate a talented technical team of Scientists and Engineers towards achieving the goals of Digital India Corporation.
- Experience in initiating and developing projects involving multiple stakeholders.
- Familiarity in project management tools, techniques and self-sustainable revenue generating project models.
- Funds mobilization from Governmental and non-governmental sources.
- Manage end users impact, Change Management, Training, Quality Management of various Digital India Corporation projects.
- Guide Ministries/Departments in implementing Digital India Corporation projects in finalization of RFP.
- Preparing DPR & Project appraisal as per best practices available technology & domain standards.
- Develop cyber security protocol and maintain major incidents and manage business continuity flow.
- Undertake research development activities in the area of e-Governance/latest IT tools & technologies.
- Ability to attract industry sponsorship for Digital India Corporation.
- Proven leadership capability/aptitude to undertake challenging opportunities; strong analytical, creative, innovative and strategic orientation; administrative, managerial and professional competencies.
- Should have independently handled large technical projects with reasonable financial outlays. Familiarity in Project Management tools, techniques and self-sustainable revenue generating project models.
- Should have adequate knowledge of Government of India rules and regulations related to Research and Development Projects.
- Should have positive attitude and capacity for problem solving.
General Conditions applicable to all applicants covered under this advertisement

1. The candidate should clearly mention the post and post code on the sealed envelope / email of the application.

2. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a ‘No Objection Certificate’ from the employer concerned with the application OR produce No Objection Certificate at the time of interview.

3. The years of experience mentioned as requirement shall be of post-qualification for all posts.

4. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.

5. This position is purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.

6. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month’s salary in lieu of the notice period.

7. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience.